



**Board of Directors Meeting  
Medline Industries, Montgomery, NY and Zoom  
March 21, 2023 | 4pm  
MEETING MINUTES**

**Present:** Melissa Cobuzzi, Bob Kaehler, Sandy Mathes, Mary Beth Bianconi, Mark Stellwag, Dr. Susan Dean, Ryan Hawthorne, Dr. Mary Leahy, Chuck Utschig, Andrew Fetherston, Brian Flynn, Mike Turturro, Janette Espino, Alan Seidman, Mike Gilfeather, Dan Depew, Michelle Rider, Jimmy Smith, Charles Gottlieb, Todd Diorio

**Absent:** Derrik Wynkoop, Dan Maughan, Gary Tetz

**Staff Present:** Maureen Halahan, Cassie Garcia

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**Call to Order**

**Melissa Cobuzzi**

- The meeting was called to order at 4:00pm.

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**Approval of Minutes**

**Dr. Susan Dean**

- The meeting minutes of the February 2023 Board meeting were presented and accepted on a motion by Bob Kaehler, seconded by Mary Beth Bianconi, and unanimously carried.

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**Financials**

**Dr. Susan Dean**

- The financials were presented and approved on a motion made by Bob Kaehler , seconded by Andrew Fetherston, and unanimously carried.

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**Investor Update**

**Maureen Halahan**

- 11 new Investors to date. The Partnership has collected over \$282,000 investment money: 52% of January invoices
- Garnet Health committed to \$7,500 investment. Jonathan Schiller is the new President & CEO. Maureen will send an email to the nominating committee and request the Board to welcome him and recruit him as a Board member.
- Le Chase committed to a \$7,500 investment

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**President’s Report:**

**Maureen Halahan**

- **Administrative Update:**
  - During the transition with past and new employees, the original calendar invite has disappeared from Outlook. As a result, you will receive a duplicate invite each month which will include the meeting packet and meeting locations.
  - Janette Espino’s Board Orientation was conducted on 3/16.
  - MVP nominations were presented. Nick Fitzpatrick of Aden Development was nominated. He was unanimously approved by the Executive Committee and presented to the full Board. Nick will be notified following the Board meeting.
  - Updated executed Board documents (Conflict of Interest and Code of Conduct) were requested to be signed and returned to the OCP office

- **Conferences & Events 2023:**
  - **ABG.** Netted \$1,892
  - **QPM.** March 9<sup>th</sup> at City Winery. Netted \$3,800
  - **SSG Conference.** March 28-31, San Antonio
  - **Golf Classic.** May 15<sup>th</sup> at Otterkill Country Club and Stony Ford Golf Course
    - \$63,500 committed to date. The 2023 goal is to net \$100,000.
    - Board members committed as sponsors to date: Mike Gilfeather, Bob Kaehler, Jimmy Smith, Brian Flynn, Mark Stellwag, Chuck Utschig, Dan Depew
    - Sponsorships remaining: Green Jacket, Masters, Canvas Bag, Eagle Breakfast, After Par-Tee
    - Sponsorship documents were presented to the Board.
  
- **Marketing:**
  - Ramping up social media campaigns
  - Marketing Report included in packet
  
- **Economic Development Recent Updates:**
  - Amy’s Kitchen is pushing back another year and expects to break ground in late 2024. Science of the Soul structure is built but cannot be used until Amy’s build the manufacturing plant.
  - It is reported that Ball Corporation may be closing in the Town of Wallkill. There has been no “warn notice” filed with the DOL to date.
  - Jimmy Smith asked the Board for support for the NY State Senate Majority’s Capital Plan proposal which will increase funding for the NYSDOT Capital Plan by \$8 BILLION over the next four years, as well as an additional \$360 million for the states local road system. The Partnership will be circulating a Call-To-Action to our Board and Investors asking that they send a message to the Governor and Legislature pushing the process toward the Senate’s proposal.
  
- **Initiatives and Attractions:**
  - **17Forward86**
    - Recent press: Politico Interview, and the Mid-Hudson News ran articles outlining the need to enhance safety and mobility on Route 17.

- **IDA**
  - Senator Skoufis has gone to Orange County School Superintendant’s asking for support of his recent bill to add additional monitoring for IDAs in Orange County on projects looking for funding.
- **Attractions Highlights:**
  - **International Chinese Food Manufacturer**
  - **Performing Arts Center (PAC)** Meeting Town of Wallkill for land acquisition into the City of Middletown
  - **Project Fresh Meeting.** Lettuce manufacturer looking to build 32 green houses in the in the Town of Montgomery.

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**Chairman’s Report:**

**Melissa Cobuzzi**

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- Monthly Board updates will be given by:
  - Dr. Susan Dean, McKesson.
    - Although their industry has not been directly affected by the economy, they have been spending a significant amount of time perfecting their process to report data to be in compliance with the Drug Supply Chain Security Act (DSCSA).
  - Dr. Mary Leahy, Bon Secours Charity Health System
    - Healthcare is past the 3-year mark with Covid and it isn’t currently a major part of inpatient volume. Supply chain continues to be a challenge and prices are high. Workforce is a big issue across the board and staffing mandates have compounded that. NYS sick call policies for employers with over 100 employees can be challenging to manage. We continue to expand programs and hire into open positions.

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**Old & New Business**

**Melissa Cobuzzi**

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With no old or new business, a motion to adjourn was made by Robert Kaehler, seconded by Daniel Depew and unanimously carried.

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**Adjourn**

**Melissa Cobuzzi**

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Meeting adjourned at 5:15pm.

*Melissa A. Cobuzzi*

Respectfully submitted,

Melissa Cobuzzi